## 10 golden rules of security

- Own safety first
- **©** Close or lock doors
- Accompany visitors
  - Be careful with confidential information
- \* Know the risks of the agents you are working with
- Follow rules, procedures and codes of conduct
- Secure your computer
- Lock freezers, fridges, drawers etc. neatly
- Keep your workspace clean
- Emergency? Know who to contact!



